

**The American Cancer Society's
Relay For Life
of the Windham Area
Saturday & Sunday, Oct. 16 & 17, 2010
Sports Complex, Eastern CT State University
Willimantic, CT 06226
2010 Relay Event Calendar**

Planning Committee Meetings - These meetings are mandatory for Planning Committee Members only, and are held at the noted time in the Johnson Room (unless noted -the Hatch Day Room, Hatch Wing) at the Windham Memorial Hospital, 112 Mansfield Ave., Willimantic, CT.

Team Meetings – Held at 6pm located in the Bernard/Desrosier Room (unless otherwise noted) at the Windham Memorial Hospital, 112 Mansfield Ave., Willimantic, CT. These meetings are to be attended by Team Captains or a team representative (mandatory), Team members (optional), and Relay Planning Committee Members (mandatory). Forms and money collected by your team may be handed in at any Team Meeting.

MEETING DATES

Planning Committee Meetings

March 24 - 6:00pm
April 27 - 7:00pm
May 13 - 7:30pm
May 25 - 7:00pm (**Hatch**)
Aug. 11 - 7:00 pm
Sept. 22 - 7:00pm (**Hatch**)
Oct. 13 - 7:00pm

Section Leader Meetings

May 25 - 5:00pm (**Hatch**)
Aug. 11 - 5:00pm
Sept 22 - 5:00pm (**Hatch**)

Team Captain Meetings

April 14- First Team Captain's Meeting - 6:00pm
April 27- Kick off - 6:00pm (**Hatch**)
May 13- Team Captain Meeting - **6:30pm (Hatch)**
May 25- Team Captain Meeting - 6:00pm (**Hatch**)
July 17- Team **picnic** at Bicentennial Pond (invitations with details to be mailed)
Aug 11- Team Captain Meeting - 6:00pm
Sept. 9 - **MANDATORY** T-shirt order drop off, forms & \$\$ drop 6- 8 only. **T-shirt Deadline (HATCH)**
Sept. 22- Youth Team Meeting, **Chaperones MANDATORY** for school teams - 6:00 pm
Oct. 6- Team Captain Meeting - 6:00pm - **Track Sign and Camp Site Registration Deadline,**
Early T-Shirt pick-up (tentative) (**HATCH**)
Oct. 13- **Mandatory meeting** & Pizza 5:30pm, 6:00- Someone from your team **must attend** this meeting.
6:00pm-8:00pm t-shirt distribution, turn in monies collected and luminaries.
Oct. 15- Help Planning Committee Set up at ECSU Sports Complex
Oct. 16- **Relay For Life begins** –Opening Ceremony at 11am Survivor ceremony& Survivor's Lap
immediately following
Oct. 17- **Relay Continues** - Closing ceremonies at 10:30am
Oct. 27 - Team Captain Wrap up & Celebration
Dec. 3 - Committee Wrap up & Celebration